

# *Staten Island Fleet Week, Inc.*

Approved by the Internal Revenue Service as a 501 (c)(3) Organization

455 Front Street, Staten Island, NY 10304

(718) 273-9626 • Fax (718) 698-9434

<http://www.adopt-a-sailor.org>

[www.sifleetweek.com](http://www.sifleetweek.com)

Dear Friends,

Once again Staten Island Fleet Week is planning our annual calendar for "**Fleet Week 2010**", and cordially invites your organization to participate in two exciting events.

**FREE TOURS** of the visiting ships will take place this year on Saturday May 29, Sunday May 30, and Monday May 31, 2010. Your organization must provide its own transportation. Tours take approximately one hour and are given by the crewmembers of the visiting ships. The tours provide first hand experience of the dedication and proficiency our men and women provide in protecting our freedom. As a visitor you can observe how these very high tech vessels operate and how the job of each crewmember is important to the overall operation of a ship.

A recreation area is provided for groups to eat lunch and relax after the tours. A gift shop sells souvenirs and the café offers a reasonably priced lunch menu and snacks.

Due to the huge success of our "**Sailor's Mailbox**" for the past several years, we are again hosting our **Pen Pal Program**. Each organization is encouraged to write a letter to a sailor and place it in the mailbox located outside the side door by the Recreation Center. During past Fleet Weeks, visiting ships and many schools participated in the program, resulting in hundreds of letters being exchanged. With many of our ships being deployed overseas, letters from caring individuals play an important part of feeling connected to home. All organizations are welcome to participate in this program. Please clearly mark your name, address, and organization on the outside of the envelope in order for sailors to respond to your letter.

Enclosed please find a form to fax or mail back with your preferred day for tours, so that we can reserve your time slot. If you have any questions, please feel free to call Donna Cutugno at 718-698-4053

Sincerely,  
Staten Island Fleet Week Inc.

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**YES! OUR ORGANIZATION WOULD LIKE A SPECIAL TOUR OF THE VISITING SHIPS AT THE STAPLETON HOMEPORT ON THE FOLLOWING DATES BETWEEN 9:00 AND 11:00 AM.** There will be food and drinks available, along with TEE Shirts and other souvenirs for sale.

Name of Organization:

Address:

Phone No:

E-Mail:

Fax No:

Contact Person:

Saturday May 29, 2010

Number of Guests:

Sunday May 30, 2010

Number of Guests:

Monday May 31, 2010

Number of Guests:

SPECIAL NEEDS OR REQUESTS:

Please mail to above address or Fax to 718-698-9434 by May 1, 2009

All tours are to meet at the FLEET WEEK office / Recreation Center. You will be greeted by your tour guide and escorted to the pier.

Please copy and pass on to others who have an interest in participating. All faxed requests will receive a faxed confirmation back.

Approved by Fleet Week: \_\_\_\_\_